

**DELAWARE PUBLIC PURCHASING ASSOCIATION, Inc.**

**MINUTES OF FEBURARY 22, 2001 MEETING**

The quarterly meeting of the Delaware Public Purchasing Association, Inc. was held at Maple Dale Country Club in Dover, DE. Greta Iplenski, CPPB, President called the meeting to order at 12:45pm.

Those attending were: Greta Iplenski State Police, Sandra Skelley; DHSS-DMS, Peter Gregg; City of Milford, Arnold Cookson; Division of Purchasing, Robert Nelson; DELDOT, Lori Gooch; State Police, Joe Lourino; DHCS, Mike Sabol; Division of Purchasing, Althea Henry; Division of Purchasing, Sandy McKinley; Division of Purchasing, Tammy Smack; DHSS-DCSE, Peter Rigterink; DHSS/DSS, Mary Ellen Saunders; DHSS, Hilda Balascio; New Castle County Purchasing, Ron Hill; Division of Purchasing, Janet Schukoske, Division of Purchasing

**OLD BUSINESS:**

1. **Reading of Minutes:** Janet Schukoske, read the minutes of the November 21<sup>st</sup>, 2001. Under #10, b After the third sentence a new sentence was added to read, "Mike Sabol motioned to accept the change. Janet Schukoske seconded the motion and the vote was carried by a 2/3 vote by the membership." In number 11, last sentence was changed to read," The slate was elected by all members present." In number 12 at the very end it was added," The motion was carried." Number 15 add the sentence, " The membership agreed to host the Region I 2001 Conference." Add also, "Hilda Balacio and Ruth Kowski volunteered to assist Sandra Skelley with the conference.

Sandra Skelley moved to accept the corrected minutes  
Hilda Balscio seconded  
The motion was carried

Arnie stated that the minutes had been sent to everyone in advance and that maybe we should not be correcting them at the meeting. Hilda stated that maybe we should not read the minutes at the meeting and maybe we can ask at the start of the meeting whether or not we want the minutes read at the meeting.

2. **Treasures Report:** Peter Rigterink stated as of yesterday we had 29 members. Today he received 11 additional new members for a total membership of 40. Greta asked if anyone from last year did not resign up. Arnie will check out if anyone has not resigned up. Peter explained that \$5.00 per year goes to NIGP. Greta said that next year NIGP will charge chapters \$10.00 a member for each member that is not a national member.

Attached: Membership dues spreadsheet  
Expenses spreadsheet

Sandra Skelley motioned to accept the Treasures report  
Arnie Cookson seconded the motion  
The Motion was carried

3. **Finance Report:** No report

4. **Education Committee:** Sandra said she is waiting for information on CPPB Series. Something will go out soon regarding this series. She has talked to Price Morris from Pennsylvania Public Purchasing and he need people for their March 14-18 General Public Purchasing Course. It was suggested that some of our members attend their class.

Attached: Education Report

5. **Membership:** Arnie Cookson asked if anyone was not a member become a member. He will compare last year's membership with this years, to see if everyone has rejoined.

Attached: Membership Directory

6. **Awards and Scholarship Committee:** Ron Hill had nothing to report.

7. **Chapter Liaison:** We talked about helping out the Pen. Chapter with their class by combining efforts. Mike suggested that we put the PA class on our website.

### **New Business:**

Strategic Plan: Greta said that she had looked into getting a consultant to put together our strategic plan. The cost was very high and she said that we were going to have to put it on the back burner for now. Peter suggested we get a Management Fellow to do it. Janet stated that if we were going to get a Management Fellow that we had to do it right away, since the fellows are in the middle of deciding on their rotational assignments. Peter said she would look into getting a fellow.

Mary Ellen Moved to close the meeting early due to the weather

Hilda seconded it

The motion was carried and the meeting closed at 1:30pm